

Harper Archer Elementary School

Date: 10 – 01 - 2024

Time: 5:00 PM

Location: zoom

I. Call to order: 5:07 PM

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Crystal January	present
Parent/Guardian	April Waits	present
Parent/Guardian	Janein Collins	absent
Parent/Guardian	Bernikka Elder	present
Instructional Staff	Tabetha Barker	present
Instructional Staff	MedaLana Smith	present
Instructional Staff	Narissa George	absent/present
Community Member	Cynthia Culbreath	present
Community Member	Kwame Abernathy	present
Swing Seat		
Student (High Schools)		

Quorum Established: [Yes]

III. Action Items

- a. **Approval of Agenda:** Motion made by: Elder ; Seconded by: Abernathy
Members Approving: Waits, Elder, Culbreath, Abernathy, Barker, Smith
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]
- b. **Approval of Previous Minutes:** List amendments to the minutes: Add Cynthia Culbreath to the roll
Motion made by: Waits; Seconded by: Abernathy
Members Approving: Waits, Elder, Culbreath, Abernathy, Barker, Smith
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]

- c. **Action Item 1: Secretary vacancy Motion: Barker nominated Elder. Elder accepted the nomination.**
Motion made by: [Barker](#); Seconded by: [Elder](#)
[Members Approving:](#) Waits, Elder, Culbreath, Abernathy, Barker, Smith
[Members Opposing:](#)
[Members Abstaining:](#)
Motion [\[Passes/Fails\]](#)
- d. **Action Item 2: Optional school uniform Motion: Maintain or explore an optional uniform**
Motion made by: [Waits](#) Seconded by: [Abernathy](#)
[Members Approving:](#) Waits, Elder, Culbreath, Abernathy, George
[Members Opposing:](#) Smith
[Members Abstaining:](#) Barker
Motion [\[Passes/Fails\]](#)
- e. **Action Item 2: School Uniform Advisory Committee Motion: Approve the committee**
Motion made by: [Waits](#) Seconded by: [Culbreath](#)
[Members Approving:](#) Waits, Elder, Culbreath, Abernathy, Barker, Smith, George
[Members Opposing:](#)
[Members Abstaining:](#)
Motion [\[Passes/Fails\]](#)

IV. Discussion Items

- a. **Discussion Item 1: School Uniform Advisory Committee:** George, Waits, Abernathy, House leaders, 3 students per grade, February 11, 2025, decision date.

V. Information Items

- a. **Principal's Report** Smart Goals for Literacy, Numeracy, and WCI (attendance and SEL); Strategic Plan 2021 – 2025; Continuous Improvement Plan; Spring Map Data – decline in beginning level students; Fall MAP data; GMAS data; more leadership and enrichment with literacy; HAES purchased a writing curriculum and implemented it in August, Timeline for GO Team.
- b. **Information Item 2** We met our enrollment projection, so leveling was not required; \$104,889 budget adjustment for security grant, supplies, overtime, and substitutes.

VI. Announcements

5th and 4th grade students will be campaigning for President and VP; Election is November 8th. Inauguration in January; Reports Cards soon.

VII. Adjournment

Motion made by: Waits; Seconded by: Elder

Members Approving: Waits, Elder, Culbreath, Abernathy, Barker, Smith, George

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

ADJOURNED AT 6:25 PM

Minutes Taken By: MedaLana Smith

Position: Vice Chair (Interim Secretary)

Date Approved: [Insert Date When Approved]